

Please return to:

roadpermits@edinburgh.gov.uk

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THE CITY OF EDINBURGH COUNCIL
Roads (Scotland) Act 1984

NOTE
At least 5 working
days' notice is
required

Section 85 and 86
APPLICATION FOR PERMISSION TO DEPOSIT A
BUILDERS' SKIP ON A ROAD

Application to be completed by Skip Hire company

Application made by:(Block Capitals)

Name:

Address:

Postcode

Tel No

Skip Details:

Skip Location

*Parking Restrictions

No of skips

Date from

Date to

Skip Hire Company

Tel:

(N.B. EACH SKIP SHALL NOT EXCEED 5 METRES IN LENGTH BY 2 METRES IN WIDTH)

I/ We agree to comply with the conditions pertaining to permission granted as a result of this application

Signature of applicant

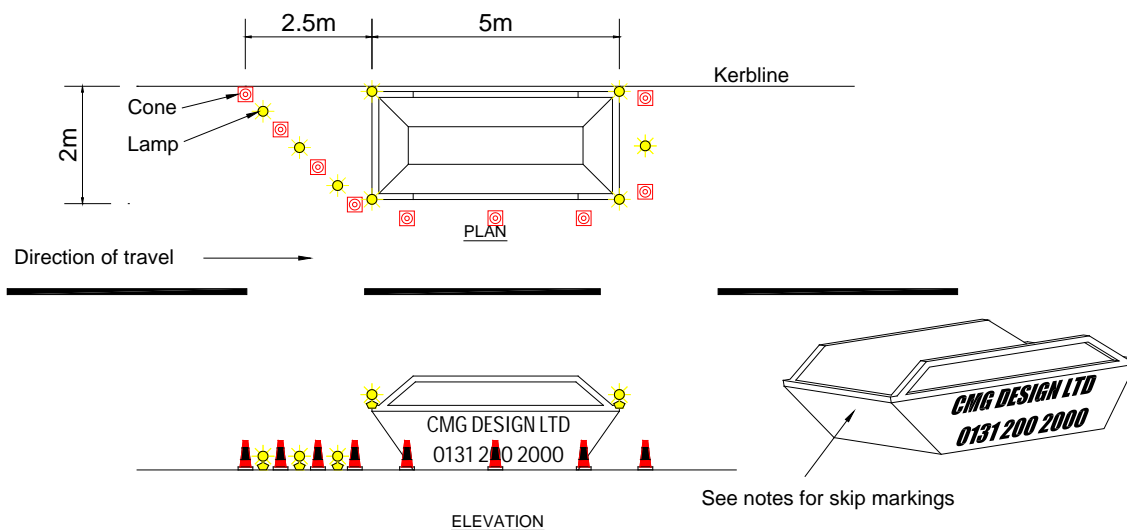
Date

skips will not be permitted on Greenways, Clearways or double yellow lines

Please note that suspensions will be required for the occupation of parking bays and will incur a charge. Further information, including details on how to apply for a parking suspension, is available on the Council website <https://www.edinburgh.gov.uk/parking-spaces/dispensations-suspensions/1>

PAYMENT MUST BE MADE WITH THE APPLICATION

Sections 85 and 86 & Transport (Scotland) Act 2005 section 34



- For the purposes of this permit “skip” means a container designed to be carried on a road vehicle and to be placed on a road for the removal and disposal of builders’ materials, rubble, waste, household and other rubbish or earth.
- Bulk containers (skips) for use on the road for the disposal of building materials, rubbish or other objects shall comply with the appropriate [Road Vehicles Construction and Use Regulations](#) when carried on a vehicle unless otherwise permitted in relation to particular site conditions.
- No skip when standing on the road, shall contain any flammable, explosive, noxious, or dangerous material or any material which is likely to putrefy or which otherwise is, or is likely to become a nuisance to users of the road.
- Each skip shall be positioned so that its longer sides are parallel to the edge of the carriageway and as near to the edge of the carriageway as is reasonably practicable and so that it does not impede the surface water drainage of the road nor obstruct access to any manhole or the apparatus of any statutory undertaker.
- Where this permission extends to allowing more than one skip on the road at any one time, the skips shall be positioned as closely as possible to each other, but not so as to obstruct access to any premises unless the written consent of the occupier of those premises has been obtained.
- No skip shall be used in such a way that any of its contents fall on to the road, or that there is an escape of dust from the contents of the skip when standing on the road.
- The Department of Transport – Code of Practice - [Safety of Loads on Vehicles](#) (Section 10) provides valuable guidance in relation to the safe loading/unloading of skip vehicles.
- Each skip shall be removed for emptying as soon as is practicable and in any case not later than two working days after it has been filled.

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- All materials placed in each skip shall be properly disposed of and the road where the skip or skips have been deposited shall be left in a clean and tidy condition on the expiration of this permission.
- A copy of the skip owners Public Liability insurance is required at the time of application.
- Skips will not be permitted on Greenways or double yellow lines.
- Please note that suspensions will be required for the occupation of parking bays and will incur a charge. Further information, including details on how to apply for a parking suspension, is available on the Council's website:
http://www.edinburgh.gov.uk/info/20085/parking_spaces/1016/suspensions_and_dispensations
- The maximum permitted skip size is 5m x 2m (14 Yarder).
- Roll on/off skips (dinosaur skips) are **not** permitted.
- The container shall be clearly and permanently marked with the owner's name and with his telephone number or address.
- Provision shall be made for at least four lamps (one at each corner) to be fixed securely to the container or suspended from the corners.
- During the hours of darkness, the skip must be lit by means of road danger lamps at each corner. The skips may also be guarded by a line of cones at 1.5m centres on the approach side set at 45° to the edge of the carriageway. During the hours of darkness, a road danger lamp must be placed between each pair of cones as shown in the above drawing.
- The ends of containers shall be marked as follows:
 - The ends of skips shall be painted yellow; and
 - Markings in accordance with the [Builders Skips \(Markings\) \(Scotland\) Regulations 1986](#) (SI 1986 No. 642)) and with Specification BS AU 152 shall be provided adjacent to the outer edge of each end of the container. (See notes below.)

Please note that under the [Transport \(Scotland\) Act 2005](#) Section 34, the Roads Authority has the power to issue a fixed penalty notice to the Skip Hire company for not complying with the conditions of the permit.



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Important Notes (*Please note that incomplete forms will not be accepted and in such instance, consent will not be granted*)

- a) The introduction of the Tram system in Edinburgh has highlighted the need to make all developers and contractors aware of the restrictions which will be introduced, to safeguard the route and protect the overhead line equipment and underground services.

As well as the existing functioning route, the route extending to Newhaven is being protected for future works.

If you intend carrying out work on or near one of the streets listed in Appendix A, please contact the local roads engineer for the area who will be able to advise you further.

- b) Please note that a minimum of 5 working days' notice is required from the time the Council receives all the necessary information for permit processing. This timescale may increase if a site meeting is required.
- c) It is in the public interest that the Council must process your application before it can be granted. The time to process your application will vary depending on the complexity of the proposal and so the Council cannot give a general timescale for approvals. You must wait until the Council has formally approved your application before proceeding.
- d) You must inform the Council of the date the skip is removed no later than 5pm on the date of removal. Also you must update the Council on any changes to your proposed dates. This is necessary because the Council is required under the Transport (Scotland) Act 2005 to register the road occupation on the Scottish Road Works Register. If you fail to update the Council, you may be fined.



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SERVICES FOR COMMUNITIES

The Builders' Skips (Markings) (Scotland) Regulations 1986

1. The marking specified in Schedule 2 shall consist of two plates of equal size and the same shape.
2. Each plate shall comply with the requirements specified in the British Standard Specification for Rear Marking Plates for Vehicles issued by the British Standards Institution and published on 1st April 1970 under number BS AU 152: 1970 and shall be marked as provided in paragraph 5 of that Standard.
3. The two plates comprising the marking shall be securely attached to the end of the builders' skip in such a manner that-
 - (a) Each plate is as near to an outer edge of the skip as the construction of the skip allows, but no part of any plate shall project beyond an outer edge of the end of the skip.
 - (b) The innermost edge of each plate is parallel to and the same distance from the vertical plane passing through the longitudinal axis of the skip.
 - (c) The upper edge of each plate is parallel to and the same distance from the upper edge of the end of the skip.
 - (d) No part of either plate is attached to -
 - any lid, or
 - any door except in a case where a door is the only place to which the
 - the upper edge of each plate is not higher than 1.5 metres from the ground
 - where the upper edge of the end of the skip is not higher than 1.5 metres plate can possibly or conveniently be fixed, and from the ground, is level with that edge; or
 - where it is necessary due to the construction of the skip or in order to comply with the requirements of regulation 4(1) and the upper edge of the end of the skip is not higher than 1.5 metres from the ground, is lower than that edge.
4. The stippled areas in the diagram in Schedule 2 shall be of red fluorescent material, and the unstippled areas in that diagram shall be of yellow reflex reflecting material.

SCHEDULE 2



Notes

1. The width of each half of the marking shall be not less than **140** millimetres nor more than **280** millimetres.
2. The length of each half of the marking shall be not less than **350** millimetres nor more than **700** millimetres.
3. The angle of each stripe shall be not less than **40** degrees to the vertical nor more than **50** degrees to the vertical.
4. Each half of the marking shall have a minimum area of **980** square centimetres.
5. The breadth of each stripe shall be not less than **133** millimetres nor more than **147** millimetres.

Working Safely – Edinburgh Trams



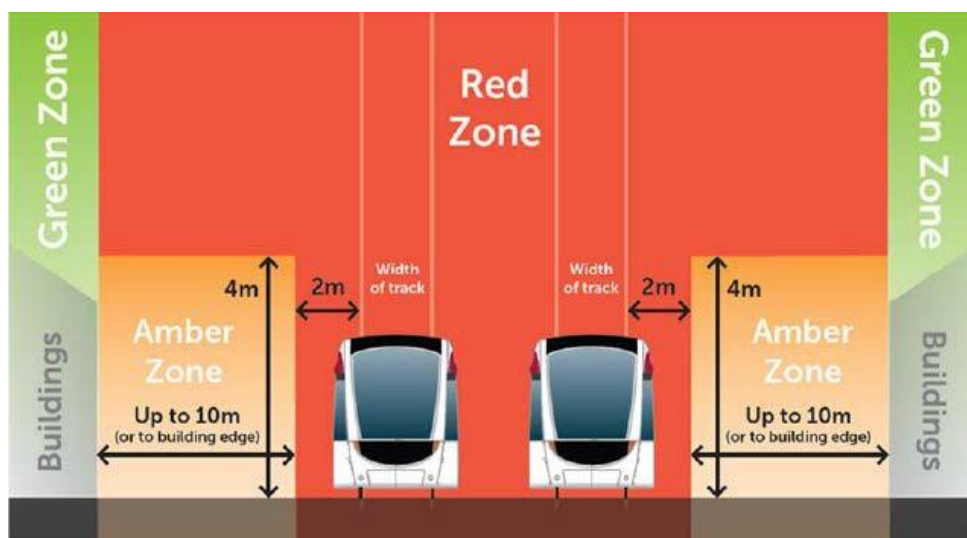
Authorisation is required to work on or near Edinburgh Trams

The Hazard Zone defines the area within which there is the potential for encountering **live** voltage cables and tramway infrastructure and is defined in the drawing below.

Authorisation is required for **all** work carried out within the Red Hazard Zone and other situations. Authorisation may be required for work carried out in the Amber Hazard Zone.

Unauthorised work can be dangerous and is contrary to the Edinburgh Tram Byelaws and New Roads and Street Works Act (Scotland) 1991 Section 152.

It is **your** responsibility to obtain an Authorisation to Work from Edinburgh Trams in addition to any permit applied for from The City of Edinburgh Council.



To apply for authorisation for any works in proximity of the Hazard Zone, an Authority to Work (AtW) must be submitted in the first instance saying when and where the work will be carried out, and describing the work to be done.

Apply here: <https://edinburghtrams.com/atw>.

Further information regarding working in proximity to power lines and cables can be obtained from the Health & Safety Executive, Guidance Note GS6 'Avoiding Danger from Overhead Power Lines'.

Contact Edinburgh Trams General Enquiries on 0131 622 8910 (recorded line) or email tram.control@edinburghtrams.com.

In case of an emergency, please dial 0131 622 8919 (recorded line).

Charges for Road Occupation from 1 April 2024 to 31 March 2025***

TRAFFIC MANAGEMENT	
Provision of Temporary Traffic Regulation Notice (TTRN) (up to 5 days duration)	£641
Provision of Temporary Traffic Regulation Order (TTRO) (Greater than 5 days duration)	£856 plus advertising costs
Provision of Temporary Traffic Regulation Order for Events	£2,000 plus advertising costs
ROAD OCCUPATION PERMITS (S.58*)	
Scaffolding Permit	£210 for the first 28 days; £120 for each additional full or part 28-day period. £210 will be charged per requested site or office meeting.
Access Tower – up to 6 months duration	£127 for the first day and then £35 per each additional day applied for
Cabin, Container – per unit	£288 Initial permit for up to 1 month – per unit £115 per added month applied for – per unit
Site Hut – per unit	£288 Initial permit for up to 1 month – per unit £127 per added month applied for – per unit
Bus Shelter	£247 for the first 28 days, £104 for each additional full or part 28-day period.
Crane	£127 for the first day and £69 per additional day.
Crane (to erect a Tower Crane)	£190 for the first day and £69 per additional day.
Hoarding	£431 for the first 28 days, £230 for each additional full or part 28-day period.
Hoist	£115 for the first day and £29 per additional day.
Material Storage	£247 for the first 28 days; £115 for each additional full or part 28-day period.
SKIP PERMITS (S.85*)	
Skip	£46 for the first week and £40 per added part or full week.
TABLES AND CHAIRS PERMITS (S.59*)	
Premises inside the World Heritage Site	£196 per square metre
Premises outside of the World Heritage Site	£155 per square metre
EXCAVATION PERMITS	
Excavation (s. 56*)	£472 per location.
Footway crossing (s 56*)	£219 per location.
Section 109** (excavation to connect with utility apparatus) Installation of ducts, pipes, and cables in roads and/or pavements, by applicants other than public utilities (e.g., developers or their contractors)	£410 per permit
SUSPENSION OF PARKING BAYS	
Suspension of parking bays (All parking bays)	Each individual parking bay which is suspended will be chargeable, at the relevant hourly pay and display rate for that location, for all operating hours during the period of the suspension.

* Roads (Scotland) Act 1984

** New Roads and Street Works Act 1991

Applying for extensions to your permit

If you need to extend the period of your permit after it has been approved, you will need to pay the fee stated above for the extended period. This is because the amount of administration involved is the same as for a first-time application.

Please note that the start and finish dates for permits will be determined by a Roads Officer in consultation with the applicant. The applicant will be obliged to keep the Council informed of any changes, and fines may be levied for a failure to do so.

Note that fees and charges may change, typically on the 1st April of each year, so new application fees may be charged before the online information is updated. You will be charged the appropriate fee.

This form version – 3 April 2024

ARE YOU INVOLVED IN BUILDING WORK, SCAFFOLDING OR SKIP HIRING?

DID YOU KNOW THAT **FIXED PENALTY NOTICES** OF £120 WERE INTRODUCED ON 1 OCTOBER 2008 FOR OFFENCES THAT INCLUDE:

- **THE DEPOSITING OF BUILDING MATERIAL;**
- **PLACING A SKIP; OR**
- **ERECTING SCAFFOLDING**

ON A ROAD WITHOUT PERMISSION FROM THE ROADS AUTHORITY?

FIXED PENALTY NOTICES CAN ALSO BE ISSUED FOR NOT COMPLYING WITH THE CONDITIONS OF A PERMIT GIVEN BY THE ROADS AUTHORITY.

FURTHER DETAILS CAN BE OBTAINED FROM ROADS AUTHORITIES AND AT OUR WEBSITE

www.roadworksscotland.gov.uk

Appendix A - Roads designated as Roads with Special Engineering Difficulty

Under the Edinburgh Tram legislation the following roads will require special measures to be taken in the planning and execution of road works in order to avoid serious failure of the road and the structures thereon. It is intended that both the full carriageway and footway will be so designated.

Road	Extent of Effect
Lindsay Road (part)	That part of the road extending approximately 94 metres Southeast from the extended West kerblines of Annfield to approximately 18 metres West Northwest from the extended West kerblines of Annfield.
Ocean Drive	Entire road.
Constitution Street	Entire road.
Leith Walk	Entire road.
Picardy Place	Entire road.
Leith Street (part)	That part of the road extending approximately Southwest from the top of Leith Walk to a point approximately 75 metres Northeast of the extended Northeast kerblines of Greenside Row.
Broughton Street (part)	That part of the road extending approximately West, then North from the Southwest end of Leith Walk to a point approximately 45 metres South from the extended South kerblines of Broughton Street Lane.
York Place	Entire road.
Queen Street (part)	That part of the road extending approximately West from the western end of York Place to a point approximately 109 metres East of the extended East kerblines of North St David Street.
North St Andrew Street	Entire road.
St Andrew Square	The entire Westernmost road of the square.
South St Andrew Street	Entire road.
Princes Street (part)	Entire road approximately West of the junction with South St Andrew Street, including the entire junction area.
Shandwick Place	Entire road.
West Maitland Street	Entire road.
Haymarket	Entire road.
Haymarket Terrace (part)	Entire road from Haymarket to a point approximately 46 metres East of the extended East kerblines of Coates Gardens, including the junction with Haymarket Yards.
Haymarket Yards	Entire road.
Lochside Avenue (part)	That part of the road extending approximately West from the extended West kerblines of Lochside Crescent for approximately 25 metres.
South Gyle Broadway (part)	That part of the road extending from a point approximately 50 metres Northwest from the extended West kerblines of Gyle Avenue approximately Northwest for 115 metres.
The road north from the A8 Glasgow Road to Gogar Farm (part)	That part of the road extending approximately North from a point 18 metres from the North kerblines of the A8 Glasgow Road for 22 metres.
The road north from the A8 Glasgow Road to Castle Gogar (part)	That part of the road extending approximately North from a point 28 metres from the North kerblines of the A8 Glasgow Road for 22 metres.
Gogar Mains Farm Road (part)	That part of the road extending approximately North from a point 433 metres from the North kerblines of the A8 Glasgow Road for 24 metres.